

Summary of Minutes
Collaborative Labor Management Committee (CLMC)
12/04/2008, 9 a.m. – 11 a.m.

Present: Cheri McCarthy, Bob Campbell (substituting for Kathey Hupp), Jeff Howe , Brenda Hawk, Bill Dwyer (co-chair), Ilene Cohen, Margo Heberling, Sue Brammer, Karl Ulrich (substituting for co-chair Susan Briggs), Anne Kish (secretary)

The meeting was called to order at 9 a.m.

Opening Remarks

Committee members should encourage campus employees to funnel issues through this committee. It will be an ongoing effort to educate the campus community about the purpose of this committee.

Agenda Item #1: Charter Review

Previously, during a two-day training on forming a Labor Management Committee, the committee members drafted a charter. Today the first part of this charter was reviewed and changes in wording were made in order to ensure that the charter effectively states the intentions of this committee. The charter review for the second portion of the draft will take place at the next committee meeting.

Agenda Item #2: Paperless Pay Stubs and Direct Deposit

The campus has been notified that employee pay stubs will soon only be accessible electronically. Prior to this meeting, employee concern was expressed. Not everyone on campus has computer access and some people simply prefer a hard copy of their direct deposit statements. It was reported that the Human Resources staff are already developing solutions. Two committee members volunteered to comprise a sub-committee to meet with Human Resources staff regarding this matter. They will report back at the next committee meeting.

Agenda Item #3: Living Wage: 2007 Northwest Job Gap Study

http://www.nwfc.org/pubs/2007.1009_MontanaWeb.pdf

Copies of this study were distributed and committee members were asked to read it for future discussion.

Agenda Item #4: Staffing Levels to Support Block Scheduling

This item was tabled until the next meeting.

Next Meeting

January 22nd at 9 a.m. in the STC Board Room

The meeting was adjourned at 11:05 a.m.