

Summary of Meeting Minutes
Collaborative Labor Management Committee (CLMC)
4/30/2009, 9:40 a.m. – 11:05 a.m.

Present: Sue Brammer, Susan Briggs (co-chair), Bob Campbell (subbing for Brenda Hawk), Bill Dwyer (co-chair), Margo Heberling, Anne Kish (secretary), Cheri McCarthy

The meeting was called to order at 9:40 a.m.

Opening Remarks

Minutes of the 4/2/2009 meeting were reviewed and approved.

Agenda Item #1: Campus Crime Information Dissemination

In order to improve campus-wide communication and to strengthen the campus community, a committee representative will propose to the Chancellor that emails be sent informing all campus employees of incidents of theft. The representative will propose that the emails be worded as follows,

“An incident was reported that a (item name) _____ was stolen from (location) _____. Please remember to be mindful and alert.”

In the case of stolen personal property, the emails will identify the items as personal items rather than specifying the name of the item.

Agenda Item #2: Workload Issues at the University of Montana Western (continued)

This item was tabled until the next meeting.

Agenda Item #3: Internal Hiring

The committee discussed the current advertising practices for vacant staff positions. At present all open staff and faculty positions will be reviewed by the Chancellor to determine if and when they are to be filled. Not all staff positions are advertised in the same manner and how a job is advertised is decided on a case-by-case basis. The current practice is to advertise jobs internally first when that is reasonable to do and it proves to be reasonable most of the time.

Next Meeting

June 4, 2009 in the STC Board Room from 9:30 a.m. – 11 a.m.

The meeting was adjourned at 11:05 a.m.

The agenda for the next meeting will include an item for developing a plan to publicize the purpose of the committee.