

Summary of Meeting Minutes
Collaborative Labor Management Committee (CLMC)
6/4/2009, 9:30 a.m. – 12:15 p.m.

Present: Sue Brammer, Susan Briggs (co-chair), Bob Campbell (observer / alternate), Ilene Cohen, Bill Dwyer (co-chair), Brenda Hawk, Margo Heberling, Jeff Howe (Missoula), Kathey Hupp, Anne Kish (secretary), Cheri McCarthy

The meeting was called to order at 9:30 a.m.

Agenda Item #5: Minutes: which version to approve?

It has previously been unclear whether the detailed meeting minutes or the summary of meeting minutes are the official meeting minutes to be approved. The committee designated the summary of meeting minutes as the official minutes to be approved.

Agenda Item #1: Ideas for publicizing the committee

The committee brainstormed a variety of ways to publicize the existence of and the mission of this committee across campus. A webpage subcommittee was formed to create a committee web presence this summer. The committee planned the details of a sponsored summer potluck for the whole campus. Information about this committee will be disseminated during this potluck, which is set for noon on July 10th.

Agenda Item #2: Time recording policy: consistent between departments? Need for written policy?

Agenda Item #3: Vacation and comp time increments: taken in same increments as time recording? Need for written policy?

Most committee members are only certain about policies and practices governing time recording and vacation and comp time increments in their own positions or departments. Members will seek additional information regarding this agenda item and will discuss this agenda item at the next meeting.

Agenda Item #5: Workload Issues at the University of Montana Western (continued)

This item was tabled until the next meeting.

Next Meeting

July 10, 2009 in the STC Board Room from 9:30 a.m. – 11 a.m.
The next meeting will take place prior to the committee-sponsored potluck, scheduled for noon on July 10.

The meeting was adjourned at 12:15 p.m.