

Summary of Meeting Minutes

Collaborative Labor Management Committee (CLMC)

4/29/2010, 9:30 a.m. – 10:30 a.m.

Present: Sue Brammer, Ilene Cohen (co-chair), Kathy Crego (MPEA representative), Brenda Hawk, Nicole Hazelbaker (substituting for Susan Briggs), Margo Heberling, Kathey Hupp, Anne Kish (secretary)

The meeting was called to order at 9:30 a.m.

The minutes of the 4/1/2010 meeting were approved.

Agenda Item #1: Staff Compensation Plan Review and discussion

A system-wide Labor Management Committee has recently been formed. That committee will be conducting a review of the staff compensation plan. This committee can submit ideas to that committee and this committee has representation on that committee which will ensure the swift dissemination of information. It may take a year to complete that review.

In the meantime, there is need for education on this campus about the existing staff compensation plan. This committee will send out an all-campus email regarding the current plan. This committee will also make a request to Human Resources to bring in a specific trainer to educate the campus about this topic. This committee will also record that training for anyone who must be absent and for people who aren't yet hired.

Agenda Item #2: Training Needs

This committee is interested in creating a "new employee" packet that contains information that will be useful to new employees, such as the chain-of-command.

For the next meeting, the committee members should bring lists of things that they didn't know, but that they would've liked to have known, when they began their jobs.

This agenda item will be addressed at the next meeting.

Agenda Item #3: "Quality of Work Life Study" discussion

In the 1990s there was a "Quality of Work Life Study" conducted at Missoula and this committee would like to review that study. If a copy can be obtained, it will be distributed to this committee.

The meeting was adjourned at 10:30 a.m.

Next Meeting

June 3, 2010 in the STC Board Room at 9:30 a.m.