

Summary of Meeting Minutes

Collaborative Labor Management Committee (CLMC)

9/9/2010, 9:45 a.m. – 11:20 a.m.

Present: Susan Briggs, Bob Campbell (subbing for Sue Brammer), Ilene Cohen (co-chair), Bill Dwyer (co-chair), Margo Heberling (taking notes for Anne Kish), Brenda Hawk, Kathy Hupp, Cheri McCarthy

The meeting was called to order at 9:45 a.m.

The minutes of the 7/29/2010 meeting were approved.

Agenda Item #1: Fall/Winter Meeting Schedule:

The committee will meet on the 3rd Thursday of each block. These dates are October 7, 2010, November 4, 2010 and December 9, 2010.

Agenda Item #2: Old Business:

The informational flip charts were distributed to the staff, but not to the faculty. They will be distributed to faculty. An all-campus email will go out to reintroduce the committee and explain the flip charts.

The next committee newsletter is due out next week and ideas were discussed regarding which University personnel will be featured in upcoming editions.

The committee will arrange training on the staff compensation plan during a block break this semester unless implementation of a new plan is imminent.

Agenda item #3: Assignments:

For the next meeting committee members should review the Quality of Worklife Study again.

Agenda Item #4: New Business:

A discussion was held regarding staff morale. Managers are encouraged to use block break for professional development and communication activities.

Reminders regarding the dog policies and the tobacco use policies will be sent out to the campus.

Some work study students are not applying for or reporting to their campus jobs in a timely manner. The committee will discuss the concern with relevant staff members who may provide insight into possible problems and solutions.

The meeting was adjourned at 11:20 a.m.

Next Meeting:

Thursday, October 7, 2010 at 9:30am in the STC Board Room.