

Name \_\_\_\_\_ Evaluated by \_\_\_\_\_  
 ID # \_\_\_\_\_ Date \_\_\_\_\_

**CREDIT EVALUATION**  
**The University of Montana-Western**  
**2008-2009 Catalog**

**ASSOCIATE OF APPLIED SCIENCE:  
 BUSINESS**

Institution #1 \_\_\_\_\_ Abbreviation \_\_\_\_\_  
 Accredited: Yes \_\_\_\_\_ No \_\_\_\_\_ Attempted Hours \_\_\_\_\_ Earned Hours \_\_\_\_\_ Grade Points \_\_\_\_\_ GPA \_\_\_\_\_  
 Institution #2 \_\_\_\_\_ Abbreviation \_\_\_\_\_  
 Accredited: Yes \_\_\_\_\_ No \_\_\_\_\_ Attempted Hours \_\_\_\_\_ Earned Hours \_\_\_\_\_ Grade Points \_\_\_\_\_ GPA \_\_\_\_\_

**GENERAL EDUCATION CORE REQUIREMENTS ..... 16 credits**

\_\_\_\_\_ ENG 102 Foundations of Language 4 \_\_\_\_\_ Approved \_\_\_\_\_  
*Fall/Spring*  
 \_\_\_\_\_ MATH 101 or other 100-level course 4 \_\_\_\_\_ Approved \_\_\_\_\_  
*Fall/Spring* *MATH 007*  
 \_\_\_\_\_ PSY 100 General Psychology 4 \_\_\_\_\_ Approved \_\_\_\_\_  
*Fall/Spring*  
 Select 1 of the following:  
 \_\_\_\_\_ ANTH 105 Intro to Cultural Anthropology 4 \_\_\_\_\_ Approved \_\_\_\_\_  
*Spring-even years*  
 \_\_\_\_\_ SOC 115 Intro to Sociology 4 \_\_\_\_\_ Approved \_\_\_\_\_  
*Fall*

**BUSINESS CORE..... 22 credits**

\_\_\_\_\_ BUS 201 Entrepreneurship 3 \_\_\_\_\_ Approved \_\_\_\_\_  
*Fall/spring*  
 \_\_\_\_\_ BUS 217 Bus/Electronic Communication 4 \_\_\_\_\_ Approved \_\_\_\_\_  
*Fall/Spring* *ENG 102*  
 \_\_\_\_\_ BUS 241 Financial Accounting 3 \_\_\_\_\_ Approved \_\_\_\_\_  
*Fall/Spring* *MATH 007, soph standing advised*  
 \_\_\_\_\_ BUS 280 Business Law 4 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ COMS 115 Computer Basics for Educators 4 \_\_\_\_\_ Approved \_\_\_\_\_  
*Fall/Spring*  
 \_\_\_\_\_ ECON 250 Principles of Economics 4 \_\_\_\_\_ Approved \_\_\_\_\_

**OPTION AREA ..... 27-34 credits**

**Choose one of the following Option Areas**

**Business Management ..... 28-30 credits**

\_\_\_\_\_ BUS 202 Customer Service 3 \_\_\_\_\_ Approved \_\_\_\_\_  
*Fall/spring/Summer*  
 \_\_\_\_\_ BUS 242 Managerial Accounting 3 \_\_\_\_\_ Approved \_\_\_\_\_  
*Fall/Spring* *BUS 241, 100-level MATH*  
 \_\_\_\_\_ BUS 304 Leadership 4 \_\_\_\_\_ Approved \_\_\_\_\_  
*Fall/Spring/Summer* *c/i*  
 \_\_\_\_\_ BUS 325 Principles & Practices of Mgmt 3 \_\_\_\_\_ Approved \_\_\_\_\_  
*Fall/Spring* *ECON 250*  
 \_\_\_\_\_ BUS 347 Principles & Practices of Mrktg 3 \_\_\_\_\_ Approved \_\_\_\_\_  
*Fall/Spring* *ECON 250*  
 \_\_\_\_\_ COMS 265 Spreadsheets & Applications 4 \_\_\_\_\_ Approved \_\_\_\_\_

Choose 9-12 credits of BUS/COMS/ECON/HTR electives:

\_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ Approved \_\_\_\_\_

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<b>Computer-Aided Manufacturing .....</b>		<b>34 credits</b>
_____ IT 110 Technical Writing	4	Approved _____
_____ IT 130 Graphic Communication	4	Approved _____
_____ <i>Spring</i>		
_____ IT 135 Computer Aided Drafting	4	Approved _____
_____ <i>Spring</i>		
_____ IT 140 Materials Processing	4	Approved _____
_____ <i>Spring</i>		
_____ IT 240 Wood/Synthetic Product Systems	3	Approved _____
_____ <i>Fall</i>	<i>IT 130, 140</i>	
_____ IT 241 Machining	3	Approved _____
_____ <i>Fall</i>	<i>IT 130, 140</i>	
_____ IT 245 Wood Technology in Industry	4	Approved _____
_____ IT 260 Computer-Aided Mfg - Metals	4	Approved _____
_____ IT 345 Computer Aided Manufacturing	4	Approved _____

<b>Office Systems Technology.....</b>		<b>27-28 credits</b>
_____ BUS 200 Cooperative Education	2-3	Approved _____
_____ <i>Fall/Spring</i>	<i>Soph standing, c/i</i>	
_____ COMS 205 Business Info Systems	3	Approved _____
_____ <i>Fall</i>	<i>COMS 101</i>	
_____ COMS 210 Computer Hrdwr/Sftwr Mgmt	3	Approved _____
_____ <i>Fall</i>	<i>COMS 101</i>	
_____ COMS 234 Mulitmedia	2	Approved _____
_____ <i>Fall</i>	<i>COMS 101</i>	
_____ COMS 260 Word Process & Applications	4	Approved _____
_____ <i>Fall/Spring</i>		
_____ COMS 265 Spreadsheets & Applications	4	Approved _____
_____ <i>Fall/Spring</i>		
_____ COMS 339 Advanced Database Mgmt	3	Approved _____
_____ <i>On demand</i>		
Choose 6 credits of BUS/COMS/ECON/HTR electives:		Approved _____
_____		Approved _____
_____		Approved _____

**Graduation requirements:**

- \_\_\_\_\_ Completed all required General Education, Core, and Option Area courses
- \_\_\_\_\_ Completed a total of 65-72 credits
- \_\_\_\_\_ No grade lower than a C-
- \_\_\_\_\_ Minimum 2.0 GPA
- \_\_\_\_\_ Completed Application for Graduation

Deadlines for early audit for graduation (Prior to your last semester, an audit is done by the Registrar's Office of credits completed to determine what you may still be missing.)

- Graduate end of spring semester: May 1, previous year
- Graduate end of summer semester: September 15, previous year
- Graduate end of fall semester: March 15, previous spring semester

Deadlines for graduation applications

- Graduate end of spring semester: January 1
- Graduate end of summer semester: May 1
- Graduate end of fall semester: September 1