

Policy 200.6 – Add/Withdraw

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Approved By:

References: UMW Catalog, Schedule of Classes, Student Handbook

I. POLICY

The University of Montana Western has a process for officially adding a class, dropping a class, or withdrawal from all classes at the institution.

II. PURPOSE

The official add/withdraw process is based on specific deadlines as published in the UMW Catalog and other official publications.

III. PROCEDURES

The procedures and deadlines for officially adding a class, dropping a class, and withdrawing from the University are published in the UMW Catalog and the Schedule of Classes, available at the Registrar's Office, and in the Student Handbook, available at the Campus Bookstore. These publications may also be accessed on the University's website: www.umwestern.edu.

IV. AUTHORITY

V. RESPONSIBILITY

Registrar, Provost/Vice Chancellor for Academic Affairs, Dean of Students