

The University of Montana Western

2011-2012 Verification Worksheet

Financial Aid Office

Federal Student Aid Programs

710 South Atlantic, Dillon, MT 59725

Your application was selected for review in a process called "verification." Your school will be comparing information from your FAFSA with signed copies of your federal tax forms (and your spouse's if you are married, or parents' if you are considered dependent for federal aid purposes) and information on this worksheet. The law says we have the right to ask you for this information before awarding Federal aid. If changes are required, corrections will be submitted to the Dept. of Education. Submit this paperwork as soon as possible as **aid will not be awarded until the process is complete.**

Your school is required to review the requested information, under the financial aid program rules.

What you should do:

1. Collect your (and your spouse's or parents') financial documents (**signed** Federal income tax forms, W-2, etc.).
2. Talk to your financial aid administrator if you have questions about completing this worksheet (406)683-7511.
3. **Complete ALL sections and sign the worksheet** - you (and your parent if appropriate).
4. Submit the completed worksheet, tax forms, and any other documents to your financial aid administrator.

A. Student Information

| | | | | |
|---------------------------------|-------------------|-----------------|------------------------------------|---------------------|
| <i>Last Name</i> | <i>First Name</i> | <i>M.I.</i> | <i>Social Security Number</i> | <i>Student ID #</i> |
| <i>Address (include apt. #)</i> | | | <i>Date of birth</i> | |
| <i>City</i> | <i>State</i> | <i>Zip Code</i> | <i>Phone Number (w/ area code)</i> | |

B. Family Information

In the table below, list the people in your household along with ages and their relationship to you. Indicate if they are or will be attending college **at least half-time** in 2011-2012.

Independent Students: Students age 24+, and/or married and/or supporting a child without help of parents, and/or a Veteran who has been deployed for purposes other than training.

Include:

1. Yourself
2. Your spouse (if married)
3. Your children, if you provide more than half of their support from July 1, 2010 through June 30, 2011.
4. Other people if they now live with you and you provided more than half of their support and will continue to provide more than half of their support from July 1, 2010 through June 30, 2011.

Dependent Students: All other students who have contact with their parent(s).

Include:

1. Yourself
2. Your parent(s)' whose income information was included on the FAFSA (**MUST** include stepparent)
3. Your parent(s)' other children, if providing more than half of their support from July 1, 2010 through June 30, 2011, or if they would be required to give parental information when applying for Federal student aid
4. Other people that now live with your parent(s) and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2010 through June 30, 2011.

Fill in the table below per the above instructions. If you need more space, attach a separate page.

| Full Name | Age | Relationship | Current University |
|-----------|-----|--------------|--------------------|
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C. Student's (and Spouse's) Tax Forms and Income Information (all applicants)

1. Check only one box below. Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, along with all W-2s, 1099G. If you did not keep a copy of your tax return, request a copy from your tax preparer or a copy of an Internal Revenue Service form that lists tax account information (800) 829-1040.
- I am attaching a **signed** copy of my (and my spouse's) 2010 Federal tax return and all W-2s and 1099s.
- I (we) am not required by IRS Law to file a 2010 Federal Income Tax Return.
2. Did you (or your spouse) work in 2010? _____ if yes, you must provide a copy of your W-2s.
3. How much of this income was from Federal or State Work-Study or Co Op Work programs? \$ _____
4. **DO NOT leave any questions blank.** Students, complete for you and your spouse, include amounts as needed:
- | | | |
|--|-------------------------|----------|
| Unemployment Benefits (you must provide 1099G) | Amount received in 2010 | \$ _____ |
| Do you receive Social Security benefits or SSI? | Yes_____ No_____ | |
| Veterans' non-educational benefits | Amount received in 2010 | \$ _____ |
| Child support received | Amount received in 2010 | \$ _____ |
| Housing assistance, living allowances, in-kind support | Amount received in 2010 | \$ _____ |
| Do you receive Welfare/TANF / food stamps)? | Yes_____ No_____ | |
| Disability payments | Amount received in 2010 | \$ _____ |
| Other (work comp, cash, etc) | Amount received in 2010 | \$ _____ |
5. Are you self-employed or do you own or claim a business for tax purposes? _____ If yes, how many does your business employ? _____ If yes, you also **MUST** provide Federal Tax Schedule C, E, and/or F as applicable.
6. Do you pay child support? _____ If yes, how much did you pay in 2010? \$ _____

D. Parent(s)' Tax Forms and Income Information (spouse info. MUST be included even if he or she is a stepparent)

1. Check only one box below. Tax returns include the 2010 IRS Form 1040, 1040A, 1040EZ, along with all W-2s, 1099G. If you did not keep a copy of your tax return, request a copy from your tax preparer or a copy of an Internal Revenue Service form that lists tax account information.
- I am attaching a **signed** copy of my (and my spouse's) 2010 Federal tax return and all W-2s and 1099s.
- I (we) am not required by IRS Law to file a 2010 Federal Income Tax Return.
2. Did you (or your spouse) work in 2010? _____ if yes, you must provide a copy of your W-2s.
3. How much of this income was from Federal or State Work-Study programs? \$ _____
4. **DO NOT leave any questions blank.** Parents, complete for you and your spouse, include amounts as needed:
- | | | |
|--|-------------------------|----------|
| Unemployment Benefits (you must provide 1099G) | Amount received in 2010 | \$ _____ |
| Do you receive Social Security benefits or SSI? | Yes_____ No_____ | |
| Veterans' non-educational benefits | Amount received in 2010 | \$ _____ |
| Child support received | Amount received in 2010 | \$ _____ |
| Housing assistance, living allowances, in-kind support | Amount received in 2010 | \$ _____ |
| Do you receive Welfare/TANF / food stamps)? | Yes_____ No_____ | |
| Disability payments | Amount received in 2010 | \$ _____ |
| Other (work comp, cash, etc) | Amount received in 2010 | \$ _____ |
5. Are you self-employed or do you own or claim a business for tax purposes? _____ If yes, how many does your business employ? _____ If yes, you also **MUST** provide Federal Tax Schedule C, E, and/or F as applicable.
6. Do you pay child support? _____ If yes, how much did you pay in 2010? \$ _____

E. Sign this Worksheet

By signing this worksheet, we certify that all the information is **complete and correct**. At least one parent must sign for dependent students.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student Date Parent Date

** If you have no income (0 in all income questions) you must provide an attached statement telling us how you lived in 2010. **