

Name \_\_\_\_\_ Evaluated by \_\_\_\_\_  
 ID # \_\_\_\_\_ Date \_\_\_\_\_

**CREDIT EVALUATION**  
**The University of Montana-Western**  
**2010-2011 Catalog**

**ASSOCIATE OF APPLIED SCIENCE:  
 BUSINESS**

Institution #1 \_\_\_\_\_ Abbreviation \_\_\_\_\_  
 Institution #2 \_\_\_\_\_ Abbreviation \_\_\_\_\_  
 Institution #3 \_\_\_\_\_ Abbreviation \_\_\_\_\_

**GENERAL EDUCATION CORE REQUIREMENTS ..... 16 credits**

\_\_\_\_\_ WRIT 101 College Writing I 4 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ M 100-level math course 4 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ PSYX 100 General Psychology 4 \_\_\_\_\_ Approved \_\_\_\_\_  
 Select 1 of the following:  
 \_\_\_\_\_ ANTH 105 Intro to Cultural Anthropology 4 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ SOCI 101 Intro to Sociology 4 \_\_\_\_\_ Approved \_\_\_\_\_

**BUSINESS CORE..... 22 credits**

\_\_\_\_\_ ACTG 201 Prin of Financial Accounting 3 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ BUS 201 Entrepreneurship 3 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ BUS 217 Bus/Electronic Communication 4 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ BUS 280 Business Law 4 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ CAPP 131 Basic MS Office 4 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ ECNS 203 Prin/Micro & Macroeconomics 4 \_\_\_\_\_ Approved \_\_\_\_\_

**OPTION AREA**

**Choose one of the following Option Areas**

**Business Management ..... 28-30 credits**

\_\_\_\_\_ ACTG 202 Prin of Managerial Accounting 3 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ BUS 202 Customer Service 3 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ BUS 304 Leadership 4 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ BUS 325 Principles & Practices of Mgmt 3 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ BUS 347 Principles & Practices of Mrktg 3 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ CAPP 266 Adv Mersft Excel Applications 4 \_\_\_\_\_ Approved \_\_\_\_\_

Choose 9-12 credits of BUS/COMS/ECON/HTR electives:

\_\_\_\_\_ \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ \_\_\_\_\_ Approved \_\_\_\_\_

**Computer-Aided Manufacturing ..... 33 credits**

\_\_\_\_\_ IT 110 Technical Writing 4 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ IT 130 Graphic Communication 3 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ IT 135 Computer Aided Drafting 4 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ IT 140 Metal Materials & Processing 4 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ IT 240 Wood/Synthetic Product Systems 3 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ IT 241 Machining 3 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ IT 245 Wood Technology in Industry 4 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ IT 260 Computer-Aided Mfg - Metals 4 \_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ IT 345 Computer Aided Manufacturing 4 \_\_\_\_\_ Approved \_\_\_\_\_

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**Office Systems Technology.....30-31 credits**

_____ BUS 200 Cooperative Education	2-3	_____ Approved _____
_____ CAPP 131 Basic MS Office	4	_____ Approved _____
_____ CAPP 160 Multimedia: MS Pub/PwrPt	2	_____ Approved _____
_____ CAPP 251 Adv MS Office	4	_____ Approved _____
_____ COMS 205 Business Info Systems	4	_____ Approved _____
_____ COMS 212 Intro to Web Design	4	_____ Approved _____
_____ ITS 205 Computer Hrdwr/Sftwr Mgmt	4	_____ Approved _____

Choose 6 credits of ACTG/BUS/CAPP/COMS/ECNS/HTR/ITS electives:

\_\_\_\_\_ Approved \_\_\_\_\_  
 \_\_\_\_\_ Approved \_\_\_\_\_

**Graduation requirements:**

- \_\_\_\_\_ Completed all required General Education, Core, and Option Area courses
- \_\_\_\_\_ Completed a total of 65-72 credits
- \_\_\_\_\_ No grade lower than a C-
- \_\_\_\_\_ Minimum 2.0 GPA
- \_\_\_\_\_ Completed Application for Graduation

Deadlines for early audit for graduation (Prior to your last semester, an audit is done by the Registrar's Office of credits completed to determine what you may still be missing.)

- Graduate end of spring semester: May 1, previous year
- Graduate end of summer semester: September 15, previous year
- Graduate end of fall semester: March 15, previous spring semester

Deadlines for graduation applications

- Graduate end of spring semester: January 1
- Graduate end of summer semester: May 1
- Graduate end of fall semester: September 1